

Free Westlaw Access for OCR Contractors

Next Training: Friday July 27th 12:00-1:00pm / Instructions for joining will be sent via email

OCR is pleased to offer free Westlaw access to our contract attorneys who are interested in this service. This page contains information about OCR's Westlaw access and instructions to get started using Westlaw through OCR if you're interested.

How to sign up for free Westlaw access through OCR: If you would like to take advantage of OCR's Westlaw access, you must complete *both* of the following steps as soon as possible. This process will remain open in the future, but we will have a limited number of licenses available on a first-come, first-served basis, so we recommend reserving your access soon if you're interested!

1. **Complete** the "OCR Westlaw User Agreement" attached to this document (also posted at tinyurl.com/OCRWestlawUser). Be sure to:
 - Complete all fields on both pages, including signature.
 - Enter a *legible* email address on Pg. 2 that is unique to you (not shared with another User). Note that typing into the User Agreement is the best option to speed processing.
 - Do not inadvertently delete the OCR "Subscriber" information on Pg. 2.
2. **Upload** your completed User Agreement from Step 1 at the following URL: tinyurl.com/OCRWestlawSubmit. Please do not email User Agreements to OCR. After Westlaw accepts and processes your form via this link, you will receive a registration key at the email address you provided on the User Agreement. Click the "Register" button in that email to start enjoying your free access!

About Westlaw for OCR: Westlaw access provided by OCR is limited to legal research related to OCR appointments, and all other uses are strictly prohibited. When signing in to Westlaw, you will be asked to provide a case number and party name as a client identifier so that Westlaw can ensure that usage can be traced to a specific OCR appointment. The specific databases available with your OCR Westlaw access are detailed at tinyurl.com/OCRWestlawDBs and include all U.S. Supreme Court cases, U.S. Court of Appeals cases for the 10th Circuit, all U.S. District Court cases for the 10th Circuit states and all Colorado cases.

Questions? Feel free to contact michellejensen@coloradochildrep.org if you have any questions or need more information. OCR occasionally hosts free Westlaw training as well – check for upcoming sessions at tinyurl.com/OCR-WestlawTraining.